

Service Level Standards Sub-Committee Meeting Minutes
Louisville Metro Division of Solid Waste Management Services
March 26, 2019
2:00 p.m. to 3:00 p.m.

Members Present: Sandra Leonard, Greg Zahradnik, Sarah Lynn Cunningham, Matt Smith, Brian Slade (via telephone)

Staff Present: Antonio Baldon, Pete Flood, Robert Lush

Call to Order: Meeting called to order at 2:00 pm

New Business:

Conducting Meetings: Antonio opened meeting by welcoming everyone and everyone introducing themselves. He then discussed the meeting format and project management aspect of the subcommittee. The committee then discussed setting a regular meeting time and decided they would meet on the third Wednesday of each month at 3:15 to 4:15. This was before the full advisory committee.

Task from Board: The committee then began discussing the task from the board and how to go about answering them. Mr. Baldon explained the "impact/Effort chart and that project management suggested this to quickly prioritize work into quick wins, low hanging fruit, to major projects, etc....The committee began to discuss the items but felt they needed more time and information to properly categorize them. Some felt the study too large/technical and they needed time to break down components for better understanding and clarity. Mr. Flood discussed the study and information contained in it. He suggested he would do his best to put together a quick reference guide to each.

Electing a Chair: Antonio then requested the subcommittee members elect a chair from its members. Bryan Slade was suggested and confirmed he would be willing to serve.

No public input was heard

Meeting was adjourned at 3:05 pm

Minutes Approval

Bryan B. Slade Date: April 19, 2019