

Louisville/Jefferson County Waste Management District
109 Board Meeting Minutes – March 13th, 2018

Location: 600 Meriwether Avenue, Louisville, KY 40217

Acting Chair Mary Rose Evans called the meeting to order at 5:35 p.m. Members in attendance: Debbie Thompson, Susan Hart, Rudy Davidson and Bob Lee.

Staff in attendance: Pete Flood, Keith Hackett, Robert Lush, Karen Maynard, Frank Porter and Amy Axsom.

Approval of January 9th 2018 and January 31st 2018 meeting minutes: Motion was made by Susan Hart, seconded by Debbie Thompson. Motion carried to accept both meeting minutes as presented.

Staff Report: Highlights (*included in packet*) are listed below:

1) **Enforcement/Licensing:** (Rob Lush)

- (a) ***Beneficial Use Permit - 4220 South Park Road:*** State has requested additional information from the applicant but received no response. At this point no further action required.
- (b) ***2931 Garland Avenue – Illegal Open Dump Grant:*** District has been awarded \$411,000 for the first phase to do the cleanup which includes the demolition, which is set to begin this week. Request was made as an emergency due to theft of metal in the building and possible fire on that property. Contract was awarded for \$240,000 to complete and request has been made to the state to start phase two with remaining balance awarded.
- (c) ***Activities Report:*** Annual reports from licensees have been completed.

2) **Education:** (Karen Maynard)

- (a) ***Recycle Coach Update:*** Soft Launch is scheduled in April on Earth Day, with help from IT on connecting the app to “MyLouisville”
- (b) ***Shelby Park-Smoketown Neighborhood Cleanliness Pilot:*** Outreach Material almost complete (examples brought to meeting for members to view); Made presentation to the Louisville Leadership Team.
- (c) ***Activities Report:*** Did presentations at the following schools: University of Louisville, Bellarmine University, Montessori School and Homeschooled group. Also invited as the featured guest to give presentation to “Local Life” radio program and Louisville Sustainability Forum.

3) **Recycling Centers/Special Events:** (Pete Flood)

- (a) ***Whipps Mill Road Update:*** Has now transitioned to a “self-service” drop off recycling center; The trailer from the site needs to be moved to the Hubbards Lane center to switch out with a currently rented trailer, just waiting on a quote for that move; Metro Parks has requested recycling dumpster be moved in the park to where there would be more area

for cars coming in and out to recycle; Complaints have been received regarding overflowing dumpsters so the emptying schedule will be reviewed.

Haz Bin Transition Update: The Haz Bin transition at Grade Lane was delayed and anticipate new start date of April 8th, 2018; The location will be staffed by current personnel. The delay in opening is due to shortage in staff by two employees from retirement and FMLA. This leaves only three employees out of five working currently. Current and additional employees will continue to be trained.

Action Items

1. ***FY 18 Budget Presentation/Approval*** (Keith Hackett): Breakdown of the current budget year included in member's packet for review for amounts spent and amounts remaining. Comparison shown on last three fiscal year budgets and year to date for current fiscal year. Explanation given on all district funds for personnel and contractual services, equipment currently using. Explained the rollover of district funds from prior year being allocated to Household Hazardous Waste account. Being agency funded, any money remaining at end of budget year not spent is allowed to be rolled into the New Year. Motion was made by Debbie Thompson and seconded by Rudy Davidson to accept the budget as presented by staff. Motion passes.
2. ***CY18 Litter Budget Presentation/Approval*** (Keith Hackett/Pete Flood): Budget was included in member packets for review. Breakdown was given for grant monies awarded by the state for Calendar Year 2018 including cost for two sweeps per year, two litter pickups and amount allocated for Brightside funding for cleanups. Motion was made by Susan Hart, seconded by Rudy Davidson. Motion passes.
3. ***Advisory Committee Member Appointments*** (Pete Flood): List presented by staff of 12 names for recommendations of members comprised of half industry and half citizens to fulfill the committee. Several members that are recommended were prior committee members and staff suggested they be asked if they would like to be reappointed. Included is today as the appointment date and staggered ending terms by two years. All named have given additional info about their knowledge and can be provided to the board members at their request. Request was made by staff to add another appointment for recovered materials processing facility to make three facilities and appoint a composting facility. One appointment left vacant is for a Jefferson County League of Cities member, Mary Rose Evans states that will be voted on at their meeting at the end of the week, and the other vacant appointment is for a Louisville Metro Government member. Office of Sustainability has expressed interest in filling this spot. After discussion by board members and staff, modifications to the By-Laws will be made to the wording stating "*Citizen-Outside USD*" to just say "*Citizen*" and the wording stating "*Citizen Environmental-Inside USD*" to just say "*Citizen Environmental*".


Motion was made to approve with changes for twelve currently requested people to appoint, by Bob Lee and seconded by Debbie Thompson. Motion passes to accept list presented by staff.

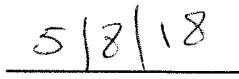
4. **MOA – Metro Government and Waste Management District:** Tabled until next meeting due to staff being able to present a new draft.
5. **2017 Annual Report Submission-Diversion Report** (Pete Flood):
6. **Executive Session:** Entered into at 6:52 p.m. to discuss pending litigation regarding license fees. Exited at 7:05 p.m. and returned to regular meeting.

Next Regular Scheduled Meeting will be held on May 8th, 2018 at 5:30 p.m. at Louisville Metro Solid Waste Administration Building, 600 Meriwether Avenue.

Meeting Adjourned at 7:10 p.m.

Minutes approved by Board


Board Chairman


Date

